



পশ্চিমবঙ্গ পশ্চিম বঙ্গাল WEST BENGAL

10AC 672734

Memorandum of Understanding

Agreement

This memorandum of understanding has been signed between:

ASANSOL GIRLS' COLLEGE, Dr. Anjali Roy Sarani, P.O. Asansol-4, Dist. Paschim Bardhaman, West Bengal, PIN - 713304. Represented by Dr. Manika Saha, AADHAAR Number - 394469211431 & Designation - Teacher-in-Charge

hereinafter called the First Party of the one part

AND

ASANSOL SKILL MISSION, Address of the Regd. office- City Tower, G.T Road, Kumarpur, Asansol-713304, Dist. Paschim Bardhaman and Address of the Corp. Office: 2nd Floor, Briddhi, Renaissance Township, Burdwan, Dist- Purba Bardhaman, Pin- 713102 Represented by Mr. Sekhar Sil, AADHAAR Number- 655342395378 & Designation- Project Manager.

hereinafter called the Second Party of the other part



2155 06/08/2015

Asonsal Skill Mission
Asonsal

31 JUL 2025

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First Party means the **Infrastructure Provider** for conducting Skill Development training under Utkarsh Bangla scheme of Govt. of West Bengal.

Second party means the **Training Provider** of Paschim Banga Society for Skill Development (PBSSD) under Utkarsh Bangla Scheme of Govt. of West Bengal.

It has been understood and clear to both signatory authority that for the betterment of the candidates First Party (Infrastructure Provider) is agreed to provide Infrastructure for conducting Skill Development Training for Current Students and Ex. Students of Asansol Girls' College under Utkarsh Bangla Scheme and select Second party (Training Provider) to conduct Skill Development training without any rent. It has been decided to name the Training Centre as "MET-Asansol Girls College" and this name will be used everywhere in the portal, branding materials as well as in the certificates as per PBSSD guidelines.

The responsibility of both the parties are mentioned below for a successful completion of the training program for the best of the candidate's knowledge and for the future individual and social development.

Role of the First Party :

- a) To arrange the required space for the training with enough infrastructure and facilities as per Utkarsh Bangla guidelines.
- b) To collection of admission documents for all the candidates and to counsel & admission for selected candidates jointly with Second Party.
- c) To monitor the attendance of the candidate assuring the successful training.
- d) Distribution of the Utkarsh Bangla certificate to the successful candidates.
- e) Working jointly with Second Party and District Authority for the OJT and Placement of the Candidates for the successful completion of the training program.

Role of the Second Party :

- a) Conducting an inspection of readiness of the Training Centre in all aspect as per Utkarsh Bangla guidelines and to pay the Inspection fees to PBSSD.
- b) Paying the Registration fees to PBSSD for creating Training Centre.
- c) Paying the Security deposit to PBSSD against the allotted target.
- d) Necessary portal registration for the candidates.
- e) Creating the batch of the trainee.
- f) To organize the trainers and required staff for the training purposes with payment of monthly salary as required for the best training arrangement.



- g) To arrange and successfully completion of the face registration of FRBAS platform.
- h) Properly organizing the trainees IN/OUT attendance on FRBAS system.
- i) In case of failure of the FRBAS system the alternate offline attendance to be arranged and uploading on the portal after duly approved and permission from the designated authority.
- j) To maintain all schedule daily activities as per the guidelines of Utkarsh Bangla.
- k) To arrange the assessment of the trainees after the training is complete.
- l) To handover the certificates to the first party downloading and duly printed from the portal.
- m) Providing Placement assistance to the willing candidates after certification.
- n) To keep and maintaining the regular communication with the competent authority of the district for the successful completion of the training program.

Manika Saha
8/8/25
Signature of the First party
(ASANSOL GIRLS' COLLEGE)

Name : DR. MANIKA SAHA

Designation : TEACHER-IN-CHARGE

8/8/25
Date *Dr. Manika Saha*
Teacher-in-Charge
Asansol Girls' College
Dr. Anjali Roy Sarani, Asansol - 713304
Dist.: Paschim Bardhaman (W.B.)

WITNESSES :

- 1) *Pradip Ghanty*
Assistant Professor
Asansol Girls' College
- 2) *Supriya Ray*
Associate Professor
Asansol Girls' College

Sekhar Sil
Signature of the second party
(ASANSOL SKILL MISSION)

Name : MR. SEKHAR SIL

Designation : PROJECT MANAGER

Date : 08/08/2025

